

Harmony in Compliance Features

'Our experience in using Harmony has demonstrated that DECISIVE can bring some refreshing new ideas and concepts to the process...'

Director,
London Bank

Harmony has been developed with an in-depth knowledge of the compliance industry. It fully supports the preparation and management of compliance activities from initial risk assessment and gap analysis through to the comprehensive management of continuous compliance and process improvement activities.

Harmony is highly flexible and is designed to fit each unique situation with a suite of modules that can be included, or not, as needed. Harmony is perfect for outstanding compliance management of any standard across multiple of business entities or locations - and is ideal for local use too. Any number of standards or policies may be added, including own standards and policies.

Flexible user and role-based features

- Highly specific, individually configurable, user roles, permissions and access rights.
- 'MyHarmony' feature allows users to focus specifically on their responsibilities and to see and act, in real-time, to what matters to them.
- Unique auditor role which allows the administrator to permit on-site or off-site auditor access.
- Comprehensive audit trail which makes proving due diligence a straight forward matter.

Risk analysis and gap analysis

- Use Harmony's risk module to capture risks and relate risks to the controls they mitigate.
- Work through controls and easily map them to assets or 'control objects'.
- View progress of gap analysis by control, section, standard, location, business unit or individual user.
- Track issues, risks, actions and remediation activity as an integrated part of overall compliance activity. Easily measure and quantify potential and actual workloads and related forecast costs.

Initial compliance management

- Assign ownership to each standard, section, control and control point to specific individuals and manage at any level of granularity.
- Add review processes, required audit evidence, select review period, sample sizes and any other required data at control level.
- Comprehensive and detailed reports of compliance tracking at all stages of gap analysis.

Managing ongoing compliance

- Integrated and automated messaging and alerts enhance collaboration between the standard owner and each control owner.
- Customisable review periods with **Harmony's** unique 'quality of information' technology tracking and managing impending non-compliance and allowing real-time views of degradation in compliance status
- Automatic notifications inform all interested parties of changes in control status, and changes in the status of issues, risks and actions related to controls.

Information and reporting

- **Harmony's** elegant dashboard shows real-time information of the status, monthly, weekly and daily, of Issues, Risks, Actions, Incidents, Work Requests, Change Requests and, of course, control level status changes of compliance initiatives.
- Dashboard view of 'MyHarmony' - individual user view of all outstanding work, including quality information where appropriate
- Comprehensive 'slicing and dicing' of all module-based information.
- Export information to spreadsheet for external processing.
- Rich reports allow view and print of all status of all groups of standards, individual standards, standard sections, controls by owner, by risks, issues and actions plus other, standard specific reports.

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